

SAMPLE ENGINEERING STUDENT RESUME

[FIRST NAME] [LAST NAME]

Cell Phone Number - UH Email Address - Customized LinkedIn URL

www.linkedin.com/in/UHeConnect

SUMMARY

(Classification & Major Here) engineering student with experience in (list 2-3 relevant skills) with a passion in “relevant subjects” seeking an (Entry-level/Internship/Co-op) opportunity with (Company & position here).

EDUCATION

University of Houston, Cullen College of Engineering - Houston, Texas Month and Year of (or expected) Graduation

Bachelor of Science in _____ Engineering GPA (Optional)

Minor(s) (optional)

RELEVANT COURSEWORK OR PUBLISHED RESEARCH (Optional)

List upper-level classes (4-6 maximum) related to your career goals. Do not list course catalog numbers.

RELEVANT PROJECT(S)

Position | Project Name | University of Houston (or Location) Month Year

- List your accomplishments/results and show what experience you will bring
- Use strong "action" verbs to explain what you did and quantify, if possible

WORK EXPERIENCE

Engineering Intern Month Year - Month Year

Name of Business or Organization City, State

Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

- Put your strongest selling point first
- Focus on accomplishments and quantified results, not job duties
- Quantify any results whenever possible and use industry keywords/buzzwords

Position Title Month Year - Month Year

Name of Business or Organization City, State

Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

- If it happened in the past, make sure you use past tense verbs
- Avoid repetition: do not to use the same words and/or phrases over and over again

LEADERSHIP (AND/OR) COMMUNITY SERVICE (leadership positions and volunteering experience)

Leadership Title Month Year - Month Year

Professional Association City, State

- Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

Position Title Month Year - Month Year

Student Organization City, State

- Use the formula **ACTION VERB + TASK + RESULT** to format the bullets

SKILLS

Certifications: list of Certifications

Software Skills: list of software (Proficient, intermediate, beginner)

Languages: (fluent, bilingual, conversational)

HONORS/AWARDS (Optional)

Include any Scholarships, Year Award Month Year - Month Year

UNIVERSITY of HOUSTON | ENGINEERING CAREER CENTER

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* Revised as of September 2021