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PART-TIME STUDENT WORKERS: RANDY CHAVEZ SID ARORA

SCHEDULE APPOINTMENTS 8:30AM-4:30PM (713) 743-4230





#### eCONNECTION

eCONNECTION – Student-Employer Database

Q: HOW DOES IT WORK FOR EMPLOYERS?

**A: CONNECTS EMPLOYERS WITH STUDENTS** 

Q: HOW DOES IT WORK FOR STUDENTS?

A: CONNECTS STUDENTS WITH EMPLOYERS





#### **eCONNECTION**



- Use eCONNECTION to create and edit your profile, upload resumes and cover letters, search for job opportunities and RSVP for professional development activities.
- www.egr.uh.edu/career/





### WHAT CAN YOU FIND ON ECONNECTION?



# PART TIME INTERNSHIP AND CO-OP OPPORTUNITIES



## FULL TIME ENTRY LEVEL OPPORTUNITIES

FOR GRADUATING SENIORS
UP TO 6 MONTHS AFTER GRADUATION



# EMPLOYER INFORMATION SESSIONS

(employers coordinate 2-4 hour event providing information about their organization)



# ON CAMPUS RECRUITING (OCR) INTERVIEW DATE

(employers schedule on campus interviews 6 weeks to 2 months before the beginning of each semester)

TIP: 40-50 employers attending the Career Fair schedule OCR's based on jobs posted on eCONNECTION





## PROFESSIONAL DEVELOPMENT EVENTS

CAREER FAIRS
RESUME REVIEWS
BEHAVIORAL INTERVIEW WORKSHOPS
MOCK INTERVIEWS
NETWORKING WORKSHOPS
INDUSTRY PREPATORY WORKSHOPS





## CAREER FAIR INFORMATION

UH HILTON HOTEL, 2<sup>ND</sup> FLOOR 10AM – 4PM

RESUMES & BUSINESS ATTIRE REQUIRED

UH I.D. REQUIRED TO REGISTER

UH CENTRAL CAMPUS

CURRENTLY ENROLLED ENGINEERING STUDENTS

RECENT ENGINEERING GRADUATES ONLY

**RECENT GRADS = 6 MONTHS** 





### HOW TO PREPARE FOR CAREER FAIR

- Be certain your resume is professional and competitive
- Dress in professional business attire, minimize jewelry, cover up tattoos, be well groomed
- Be confident and able to effectively communicate why you want to be an engineer and what your career goals entail
- Prepare and practice 2-minute promotion and marketing pitch to recruiter





#### CAREER FAIR TIPS

- Target employers of interest: research your top 3 choices so you can effectively discuss WHY you want to work for "Company 1, 2, and/or 3"
- A Career Fair is a strategic recruitment tool designed to increase opportunities for future interviews for students and employers
- No matter your classification you should attend to get to know the representative(s) who may recommend you for an interview at some point, learn the "lingo" for your discipline, practice your professional development skills, and ask questions about opportunities for employment according to your specific interest(s)





#### **COMPANY DO'S**

- Research employers prior to meeting with them for interviews, Career Fairs, social and professional events, etc.
- Ask if tours of the company or facility are available to students and who is the point of contact to coordinate such an event
- If employers state they are not hiring this semester, ask if you might be considered for an interview the next semester or specifically in the summer
- Use LinkedIn or Alumni websites to contact engineers in your field who also happen to work at your company of interest to learn more about the company, about the engineer, about the engineer's career path, etc.
- Show enthusiasm and eagerness to learn new and innovative things and speak effectively about it





#### **COMPANY DO'S**

•	Properly introduce yourself:
a]	My name is
b]	I am a <u>classification?</u> , majoring inat the University of Houston
<b>c</b> ]	l expect to graduate in OR I'm graduating in and interested in working for Company 1 because you have a great reputation for/in OR my interests lie in and your company provides opportunity for me to hone my interests OR I am experienced in and your facility in has business units that work with AND SO ON
•	Take a portfolio with additional resumes and a notepad to take notes during an interview or appointment
•	Shake hands firmly but not too firm-people wearing rings feel intense pain from harsh handshakes-limp handshakes are VERY noticeable; practice with others, if you are not confident about your handshake
•	Ask at least two BENEFICIAL questions involving the company or

business unit you are interested in during an interview



#### **COMPANY DON'TS**

- Don't bring cell phones or remember to turn completely off, before you exit your car for an interview or appointment with an employer
- As an employee of any company, you should not text, send personal email, or ever be observed surfing the internet during work hours
- Professional attitude includes how and what you say during work hours-always keep your words and actions professional
- Emails can come back to haunt you-whatever you write during work hours should always be in a professional manner and tone
- Facebook can come back to haunt you-whatever you post on Facebook should be worthy of a look from potential employers; if it isn't, remove it TODAY
- There is a difference between being professionally aggressive and personally offensive-learn the difference





#### COOPERATIVE EDUCATION **PROGRAM** CO-OP www.egr.uh.edu/coop



#### Co-op: Cooperative Education Program

- Co-op is an internship that is documented on a student's transcript. A Co-op can only be within your field of study.
- Two options are available:
  - Full-time (Alternating)
     (21-40 hrs/week)
  - Part-time (Parallel)
     (20 hrs or less/week)





#### F-1Employment Off-Campus

 Two options for off-campus Co-op employment for F-1 international students:

- Curricular Practical Training (CPT)
  - While student is earning a degree
- Optional Practical Training (OPT)
  - After student completes a degree







## Industrial Scholar Interns Program ISIP

www.egr.uh.edu/isip



#### ISIP: Industrial Scholar Interns Program

- ISIP requires a four-year financial commitment from employers.
- Industry Partners provide <u>scholarship</u> and <u>internship</u> opportunities to students.
- Students participate in mandatory career related events and workshops.





#### Program Basics: ISIP Partners

- ISIP Partners select interns based on available slots (employer need)
  - ISIP internships are for fall and spring semesters only – NO SUMMER ISIP INTERNSHIPS OR SCHOLARSHIPS
- Students work 12 20 hrs per week during academic year in paid internships
- Students receive \$1250.00 every fall and spring as a member of ISIP
- Employers are invited to participate in career development activities





#### ISIP Students Program Basics

- Applications accepted every Spring May 15-28
- Students must complete 24-28 hours in an academic year and a minimum of 12 hrs per semester
- A minimum 3.3 overall GPA and 3.0 major GPA
- To be eligible for <u>internship</u> opportunity within ISIP, students must be within 45-50 hrs from graduation



#### QUESTIONS ?????????

Questions should be directed to the Engineering Career Center.

To schedule an ISIP appointment, call (713) 743-4230







University of Houston
Room 302 Engineering Building 1
Houston, Texas 77204-4028
(713) 743-4230

OFFICE HOURS: Monday-Friday, 8:30am-4:30pm

www.egr.uh.edu/career www.egr.uh.edu/isip www.egr.uh.edu/coop

EMAIL: ecareers@central.uh.edu

